

Valid as of 15th October 2008
TABLE OF FEES

Type of service	Price	
Photocopying		
Copies of archival material dated post-1801	A4	PLN 2
	A3	PLN 4
	Size other than A4 / A3	PLN 4
Copies of library materials	A4	PLN 2
	A3	PLN 4
Digital reproduction		
Digital photographs of texts or images from archival materials, irregardless of size	PLN 2	
Digital photographs from items in the Archive's library collection	PLN 2	
Scanning of archival material up to A3 size	150 dpi	PLN 4
	300 dpi	PLN 8
	600 dpi	PLN 30
Scanning of unusual-sized or large-sized documents, including partial document scans (maps, blueprints, etc.)	As required	Individually priced
Digital copying of the State Archive's digitalised resources	JPG	PLN 2
	TIFF	PLN 3
Scan or digital photo print	A4	PLN 2
	A3	PLN 4
Fixed fee for data storage device (CD, DVD, floppy disc), if not provided by the Client	PLN 2	
Advance payment for orders over PLN 200 in value	up to 25% of the estimated order value	

Type of service	Price
Document & information searches	
Document and information searches, assisted, thematic searches of archival materials in Polish (price per hour)	PLN 50
Document and information searches, assisted, thematic searches of archival materials in both Polish and foreign languages (price per hour)	PLN 70
Document and information searches, assisted, thematic searches of archival materials in foreign languages (price per hour)	PLN 90
Advance payment for orders over PLN 200 in value	up to 25% of the estimated order value

Duplicates and extracts	
Duplicate (extract) of printed or typewritten material (<i>per page commenced; standard page size: 1,800 keystrokes</i>)	PLN 50
Duplicate (extract) of handwritten material or a mixture of handwritten and printed or typewritten material (<i>per page commenced; standard page size: 1,800 keystrokes</i>)	PLN 100
Fixed postage rates & bank fees	
Postage within Poland	PLN 8
Postage abroad	PLN 30